



# Meeting Minutes

## Brisas PTSO Meeting

**Date:** September 16, 2019

**Location:** Brisas/Aprende Library

**Meeting Called to Order By:** Darya McClain

**Time:** 6:00 p.m.

**Attendance:** Quorum was present

**Minutes:** Minutes to be sent out following this meeting

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**Called to order at 6:04 p.m.**

### Minutes

- August 12 meeting minutes motioned to be approved by Peter, seconded by Amanda and approved.

### Attendees

- Board Members
  - \*Christie Winkleman, Principal
  - \*Sarah Sottile, Assistant Principal
  - \*Darya McClain, President
  - \*Katie Koshick, Co-Vice-President
  - \*Nicole Quillan, Co-Vice-President
  - \*Peter Eberle, Treasurer
  - \*Laura Olmsted, Secretary
  - \*Hope Kopp, Contributions Coordinator
  - \*Brad Morse, Communications Coordinator
  - \*Amanda Herting, Historian
- Event Coordinators
  - \*Allison Hawley, Staff Appreciation Coordinator
  - \*Tracy Preslaski, Boxtops
  - \*Jhullianna LoFrano, Student Store
  - \*Genniva Rios, Gecko Gear
  - \*Melissa Taugner, Gecko Gear
  - \*Carmalita Johnson, Ice Cream Social
  - \*Mariel Cole, Kindergarten Meet-and-Greet

- Teachers/Staff  
\*Audrey Yoshioka  
\*Patti Foster
  
- Parents  
\*Heather Vida  
\*Lisa Ingraham  
\*Susan Ingraham  
\*Andrea Vasquez  
\*Eric Gehrig  
\*Amy Rodriguez

### **Officers' Reports**

#### **President's Report:** Darya McClain

- Very brief report that all events have been going well so far. A big thank you to Katie Koshick for continuing to attend meetings when she so recently had a baby!

#### **Treasurer's Report:** Peter Eberle

- We have received our final figures for the Chipotle community builders as well as the Parents' Night Out at Majerle's. We also received checks from Kona Ice from Meet the Teacher Night and even a check from Papa John's from last year.
- We received \$513.81 from Chipotle, \$200 from Majerle's, \$156 from Kona Ice, and \$109 from Papa Johns.
- As of Friday, September 13, the Read-a-thon had brought in \$5238.
- We are on track for our budget, although we went slightly over our budget for classroom materials due to the pencil sharpeners we provided.
- Jennie Layton will be taking over the Tuft & Needle donations through Mallet Masters.
- Motion to approve a line item for an author's visit to the library at a cost of \$950. Motioned by Melissa, seconded by Katie and approved.

#### **Principal's Report**

- Thank you to PTSO for last minute funds for a second Kindergarten Meet-and-Greet.
- A 90-day school improvement plan that includes goals toward Equity involves student and staff training. Our art teacher, Ms. Yazzie, will be attending a 3-day conference in Prescott for training in bringing more cultural and practical diversity to the art program. We discussed covering the cost of the conference and a motion was put forth by Peter to cover the cost of the conference as well as lodging for a total of \$800.

Motion seconded by Amanda and approved. If an additional amount is needed for lodging, we will approve further funds at a later date.

- We over-budgeted for after school programs last year and we may be able to apply those funds to this conference if there are more funds than needed again this year.
- A CKLA writing plan has been implemented for 3 years but we are still lacking in our writing program. \$2000 was budgeted from writing curriculum and we purchased kits for each classroom. Former literacy coach, Melissa Nordquist, provided the kits and a training session. She will continue to come in and do mini lessons and check-ins about 2-3 times per month. She is being very generous and is not charging for her future services.

### **Committee Reports**

#### **School Cents – Darya McClain**

- We are currently in the lead at 142,000 points. The second-place school has 77,000!

#### **Read-a-Thon – Hope Kopp**

- We have met our goal of 100% participation. Hope shared a heart-warming story of observing a teacher in the hallway reading with a student who had not yet been able to read at home.
- We received more than \$15,000 in online donations over the weekend. Our numbers are higher this year than they were at this time last year.

#### **Ice Cream Social – Carmalita Johnson**

- We have a lot of volunteers, but we still need six scoopers. We will mention this to room parents to try to put the word out again.
- Thank you to Brad Morse for the flyers and posters.
- We can start taking cake donations as of Wednesday. Red Apron is donating cakes and a gift card for a drawing for volunteers.

#### **Book Fair – Laura Olmsted**

- Waiting for final word from Phoenix Book Company regarding dates of the book fair.
- Original dates were October 23-30, but we'd like to extend the fair to Friday, November 1.

#### **Pumpkin Walk – Amy Rodriguez**

- Melissa Bankston is shopping for the best prices for string lights. She is also figuring out how much will be needed for the space if she needs more than she already has.
- She will need volunteers for putting up the lights and will possibly create a Sign-Up Genius for it.
- She will be checking with Sprouts for donations of pumpkins.

#### **Community Builders – Darya McClain**

- We had great numbers and feedback for Parents' Night Out. Childcare was greatly appreciated and went very well.

- We received a check for \$200 from Majerle's which could have been more but there was some confusion with giving families large discounts.
- We brought in \$551 for raffle tickets.
- As stated above, we received checks from our other community builder events as well.
- Some people did not like having two community builder events on the same night.
- Our community builder night at Barro's Pizza on Kyrene and Warner is coming up on September 24. One teacher from each grade level will be in a pizza making competition and there will be a crazy trophy for the winner! We will be in the parking lot with our Sound System. The competition starts at 6 but a percentage from the entire day will go back to the school for each order that mentions Brisas.
- Skateland Night is coming up on October 3 – the night before Fall Break begins. Admission is \$3 and Brisas gets 100% of the proceeds! Stick around for the snowball fight at the end of the night!

#### **Kindergarten Meet-and-Greet review – Mariel Cole**

- Mostly positive feedback. Some things that may change for next year is separate tables for each class to sign in. We may do separate seating for each class as well.
- The event may move inside to the library or MPR due to weather.
- We will need more A-Frames to direct families.
- We had 91 families attend!

#### **Staff Appreciation – Allison Hawley**

- Back-to-school week was busy but went well. They will now be doing birthdays once a month and snacks 2 times a month.
- They need a teacher count for food during conferences. They will try to use BJs since that is our Community Builder night and we will get 20%. Jhuliana offered her mother to cater and it is an option to have Brisas cafeteria staff cater as well. We may use these other options for a separate event though.

**Next meeting scheduled for October 21, 2019 at 6 p.m. in the Brisas/Aprende Library**

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**Meeting Adjourned at 7:19 p.m. by Darya McClain, President**

**Minutes:** taken onsite and later compiled by Laura Olmsted, Secretary

