



# Meeting Minutes

## Brisas PTSO Meeting

**Date:** February 10, 2020

**Location:** Brisas / Aprende Library

**Meeting Called to Order By:** Darya McClain

**Time:** 6:00 p.m.

**Attendance:** Quorum was present

**Minutes:** Minutes to be sent out following this meeting

---

**Called to order at 6:03 p.m.**

### Minutes

- January 13 meeting minutes motioned to be approved by Melissa, seconded by Alena, and approved.

### Attendees

- Board Members
  - \*Christie Winkleman, Principal
  - \*Darya McClain, President
  - \*Katie Koshick, Co-Vice-President
  - \*Nicole Quillen, Co-Vice-President
  - \*Peter Eberle, Treasurer
  - \*Laura Olmsted, Secretary
  - \*Brad Morse, Communications Coordinator
- Event Coordinators
  - \*Melissa Taugner, Gecko Gear
  - \*Amanda Herting, Historian
- Parents
  - \*Rae Hixon

### Officers' Reports

#### **President's Report: Darya McClain**

- The Decades Dance was very successful. More to come later in the meeting.

#### **Treasurer's Report: Peter Eberle**

- Latest community builders (McDonalds, Rubios, and Wildflower) have brought in more than \$1,000.
- We have seen a loss with our student store due to the need to restock and students using read-a-thon gift certificates for their purchases.
- So far this year, we have raised \$10,000 more than we did for the entire year last year.
- A purchase order has been submitted to fund a medallion for the façade of the Brisas building.
- A motion to fund \$500 for playground equipment was made by Peter and seconded by Alena. An additional motion for 6 bullhorns at \$50 each was made by Peter and seconded by Melissa.
- We have not received the metal water bottles that were awarded to read-a-thon winners. An invoice has not been submitted and we may need to order the bottles from another company than originally planned.

### **Principal's Report**

- Mrs. Winkelmann ceded some of her time to Melissa Taugner who requested funding for four "MotiveAter" devices which serve as an electronic reminder to students to stay on task. The cost is \$55.50 each plus tax and shipping. A motion to approve \$300 for the devices was made by Nicole and seconded by Peter.
- There are still many PTSO shirts available for this year's volunteers so we may not need to re-order.
- Final details for the A+ Visit: Six judges will visit on March 2 and 3. They will observe every aspect of the daily routine at Brisas on Monday and hold meetings with parents, support staff, and students on Tuesday. We will know their decision in mid-April.

### **Committee Reports**

#### **Field Day: Darya McClain**

- Rae Hixon has volunteered to coordinate the event on March 6. She will be emailing parents who indicated interest in this event at the beginning of the year.

#### **Decades Dance: Darya McClain**

- According to the feedback received, some parents did not like that their children could not play outside on the playground.
- Next year, the committee will look at expanding the outdoor area and using bleachers inside for parents to sit.
- The ticket sale line was very long, so parents are encouraged to purchase tickets ahead of time. They can do so online or send in money with their order form they receive prior to the event

#### **Spring Carnival – Katie Koshick**

- We will be hiring a 2 police officers for the event and a police vehicle will be visible at the entrance.

- School of Rock is bringing their own sound system, so we do not need to purchase or rent one.
- Sales and advertising for the event will begin the day school resumes after Spring Break.

#### **Book Fair – Laura Olmsted**

- All communication to parents and teachers has gone out and posted on Facebook.
- We are looking for a new coordinator(s) for next year.

#### **Staff Appreciation – Darya McClain**

- For conferences on Wednesday, February 26, the PTSO will provide dinner for the teachers using California Pizza Kitchen in support of that night's community builder. Increase the budget line item from \$1,000 to \$1,400 motion by Peter, seconded by Katie, and approved.
- Signature stamp gifts for teachers will be made for approx. \$20 per stamp. Nicole will have them made.

#### **Community Builders – Darya McClain**

- California Pizza Kitchen on February 26. Brad has designed homework passes to be given out.
- Kona Ice is able to sell treats after school on Wednesdays in April (except the last Wednesday) and all of May. Details and prices to come.
- Uptown Jungle on May 15. We are not able to bring our own pizza, but we can provide cookies or other treats for students.

#### **School Cents – Darya McClain**

- Brisas is in second place, trailing Corona by 13,000 points. We are hoping that the CPK community builder will give a boost to the numbers.

#### **PTSO Recruitment – Darya McClain**

- We will have a table set up at Spring Carnival to try to recruit for positions for next year, especially for Treasurer. The treasurer cannot be a school employee.
- We need teachers to reach out to parents to become more involved. A personal postcard or letter may be given to parents during conferences to help with recruiting.

#### **Announcements**

An inquiry was made regarding students' outstanding lunch debts. We will add a line item in the budget to pay off this debt.

**Next meeting scheduled for March 2 , 2020 at 6 p.m. in the Brisas /Aprende Library**

---

**Meeting Adjourned at 7:34 p.m. by Darya McClain, President**

**Minutes:** taken onsite and later compiled by Laura Olmsted, Secretary

